

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2022 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store account.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM at (02) 8-689-7750 local 4004, 4005, 4019, or visit the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) for the guide on how to fill-out the APP-CSE.

Note: Consistent with Memorandum Circular No. 2021-1 dated 03 June 2021, issued by AO 25, the APP-CSE for FY 2022 must be submitted on or before 31 August 2021.

Department/Bureau/Office: Batangaas State University Lipa  
 Region: IV-A (CALABARZON)  
 Address: A. Tanco Drive, Marawoy, Lipa City

Agency Code/UACS: \_\_\_\_\_  
 Organization Type: HEI

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Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year							
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT			
<b>PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)</b>																											
<b>PESTICIDES OR PEST REPELLENTS</b>																											
1	10191509-IN-A01	INSECTICIDE, aerosol type	can	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	139.36	0.00
<b>PERFUMES OR COLOGNES OR FRAGRANCES</b>																											
2	53131626-HS-901	LIQUID HAND SANITIZER, 500mL	bottle	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	151.43	0.00
<b>ALCOHOL OR ACETONE BASED ANTISEPTICS</b>																											
3	12191601-AL-E04	ALCOHOL, Ethyl, 68%-72%, 500 ml	bottle	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0.00	66.56	0.00
4	12191601-AL-E03	ALCOHOL, ethyl, 68%-72%, 1 Gallon	gallon	0	0	6	6	2,327.52	0	0	6	6	2,327.52	0	0	0	8	3,103.36	0	0	0	0	0	0.00	20.00	387.92	7758.40
5	51471901-AL-101	ALCOHOL, isopropyl, 68%- 72%, 500ml (-5ml)	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0.00	43.58	0.00
6	51471901-AL-102	ALCOHOL, isopropyl, 68%-72%, scented, 3.785 liters	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0.00	455.00	0.00
7	51471505-PO-P01	POVIDONE IODINE, 10 % solution, 120 ml	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0.00	207.75	0.00
<b>COLOR COMPOUNDS AND DISPERSIONS</b>																											
8	12171703-SI-P01	INK, for stamp pad	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0.00	31.52	0.00
<b>FILMS</b>																											
9	13111203-AC-F01	ACETATE	roll	0	0	1	1	847.82	0	0	1	1	847.82	0	0	0	0	0.00	0	0	0	0	0	0.00	2.00	847.82	1695.64
10	13111201-CF-P01	CARBON FILM, A4	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	221.00	0.00
11	13111201-CF-P02	CARBON FILM, legal	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	208.52	0.00
<b>PAPER MATERIALS AND PRODUCTS</b>																											
12	14111525-CA-A01	CARTOLINA, assorted colors	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	83.72	0.00
13	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	882.55	0.00
14	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	1029.60	0.00
15	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	1528.80	0.00



LIGHTING AND FIXTURES AND ACCESSORIES																										
54	39101628-LT-L01	LINEAR TUBE, Light Emitting Diode (LED), 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	205.82	0.00
55	39101628-LB-L01	LIGHT BULB, Light Emitting Diode (LED)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	82.16	0.00
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
56	41111604-RU-P02	RULER, plastic, 450mm	piece	0	0	10	10	176.80	0	0	10	10	176.80	0	0	0	0	0.00	0	0	0	0	0.00	20.00	17.68	353.60
CLEANING EQUIPMENT AND SUPPLIES																										
57	47131812-AF-A01	AIR FRESHENER, aerosol type	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	90.22	0.00
58	47131604-BR-S01	BROOM, soft, bamboo	piece	0	0	2	2	272.48	0	0	2	2	272.48	0	0	3	3	408.72	0	0	0	0	0.00	7.00	136.74	953.60
59	47131604-BR-T01	BROOM, stick, bing-ting	piece	0	0	2	2	36.40	0	0	2	2	36.40	0	0	3	3	54.60	0	0	0	0	0.00	7.00	18.20	127.40
60	47131829-TB-C01	CLEANER, toilet and urinal	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	41.60	0.00
61	47131805-CL-P01	CLEANSER, scouring powder	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	23.92	0.00
62	47131811-DE-B02	DETERGENT BAR, 140g	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8.30	0.00
63	47131811-DE-P03	DETERGENT POWDER, all-purpose, 1kg	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	54.08	0.00
64	47131803-DS-A01	DISINFECTANT SPRAY, aerosol type	can	0	0	10	10	1,289.60	0	0	10	10	1,289.60	0	0	15	15	1,934.40	0	0	0	0	0.00	35.00	128.96	4513.60
65	47131601-DU-P01	DUST PAN, non-rigid plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	24.83	0.00
66	51241552-SH-S01	SODIUM HYPOCHLORITE, 3.785 liters	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	131.25	0.00
67	73101612-HS-L01	LIQUID HAND SOAP, 500mL	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	102.96	0.00
68	47131802-FW-P02	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	309.76	0.00
69	47131830-FC-A01	FURNITURE CLEANER, aerosol type	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	120.12	0.00
70	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2288.00	0.00
71	47131613-MP-H02	MOPHANDLE, heavy duty, screw type	piece	0	0	3	3	374.40	0	0	0	0	0.00	0	3	0	3	374.40	0	0	0	0	0.00	6.00	124.80	748.80
72	47131619-MP-R01	MOPHEAD, made of rayon	piece	0	0	6	6	742.56	0	0	0	0	0.00	0	6	0	6	742.56	0	0	0	0	0.00	12.00	123.76	1485.12
73	47131501-RG-C01	RAGS, all cotton	bundle	0	0	10	10	538.20	0	0	0	0	0.00	0	10	0	10	538.20	0	0	0	0	0.00	20.00	53.82	1076.40
74	47131602-SC-N01	SCOURING PAD	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	112.32	0.00
75	47121701-TB-P04	TRASHBAG, GPP specs, black, 940mmx1016mm	pack	0	0	20	20	2,693.60	0	0	20	20	2,693.60	0	10	28	36	4,848.48	0	0	0	0	0.00	76.00	134.68	10235.68
76	47121702-WB-P01	WASTEBASKET, non-rigid plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	27.96	0.00
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																										
77	43211507-DSK001	DESKTOP FOR BASIC USERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	24,793.60	0.00
78	43211507-DSK002	DESKTOP FOR MID-RANGE USERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	42,390.40	0.00
79	43211503-LAP001	LAPTOP FOR MID-RANGE USERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	41,392.00	0.00
80	43201827-HD-X02	EXTERNAL HARD DRIVE, 1 TB	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2598.84	0.00
81	43202010-FD-U01	FLASH DRIVE, 16 GB	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	167.44	0.00
82	43211708-MO-O01	MOUSE, OPTICAL, USB connection type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	111.30	0.00
83	43211708-MO-O02	MOUSE, WIRELESS, USB	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	154.00	0.00
84	43212102-PR-D02	PRINTER, impact, dot matrix, 24 pins, 136 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	38100.97	0.00
85	43212102-PR-D01	PRINTER, impact, dot matrix, 9 pins, 80 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9191.52	0.00
86	43212105-PR-L01	PRINTER, laser, monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	724.88	0.00
87	43212105-PR-L02	PRINTER, laser, colored	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7899.00	0.00
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
88	44121710-CH-W01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	29.64	0.00
89	44122105-BF-C01	CLIP, backfold, 19mm	box	0	0	20	20	175.20	0	0	10	10	87.60	0	10	0	10	87.60	10	0	0	10	87.60	50.00	8.76	438.00









254	44103103-HP-Y60	Toner Cartridge, HP CF352A Yellow LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2953.60		0.00
255	44103103-HP-M60	Toner Cartridge, HP CF353A Magenta LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2953.60		0.00
256	44103103-HP-B61	Toner Cartridge, HP CF360A (HP508A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7056.40		0.00
257	44103103-HP-C61	Toner Cartridge, HP CF361A (HP508A) Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8846.24		0.00
258	44103103-HP-Y61	Toner Cartridge, HP CF362A (HP508A) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8846.24		0.00
259	44103103-HP-M61	Toner Cartridge, HP CF363A (HP508A) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8846.24		0.00
260	44103103-HP-B62	Toner Cartridge, HP CF400A (HP201A) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3429.78		0.00
261	44103103-HP-C62	Toner Cartridge, HP CF401A (HP201A) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4043.83		0.00
262	44103103-HP-Y62	Toner Cartridge, HP CF402A (HP201A) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4043.83		0.00
263	44103103-HP-M62	Toner Cartridge, HP CF403A (HP201A) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4043.83		0.00
264	44103103-HP-B63	Toner Cartridge, HP CF410A (HP410A) black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4440.80		0.00
265	44103103-HP-B54	Toner Cartridge, HP CF410XC (HP410XC) black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7441.20		0.00
266	44103103-HP-C63	Toner Cartridge, HP CF411A (HP410A) cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5616.00		0.00
267	44103103-HP-C54	Toner Cartridge, HP CF411XC (HP410XC) cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7472.40		0.00
268	44103103-HP-Y63	Toner Cartridge, HP CF412A (HP410A) yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5616.00		0.00
269	44103103-HP-Y54	Toner Cartridge, HP CF412XC (HP410XC) yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7472.40		0.00
270	44103103-HP-M63	Toner Cartridge, HP CF413A (HP410A) magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5616.00		0.00
271	44103103-HP-M54	Toner Cartridge, HP CF413XC (HP410XC) magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7472.40		0.00
272	44103103-HP-B34	TONER CART, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3900.00		0.00
273	44103103-HP-B48	TONER CART, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4399.20		0.00
274	44103103-SA-B06	TONER CART, SAMSUNG MLT-D101S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3406.00		0.00
275	44103103-SA-B07	TONER CART, SAMSUNG MLT-D103S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2350.40		0.00
276	44103103-SA-B08	TONER CART, SAMSUNG MLT-D104S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2454.40		0.00
277	44103103-SA-B09	TONER CART, SAMSUNG MLT-D105L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3380.00		0.00
278	44103103-SA-B14	TONER CART, Samsung MLT-D108S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2875.58		0.00
279	44103103-SA-B21	TONER CART, Samsung MLT-D203E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7259.20		0.00
280	44103103-SA-B18	TONER CART, Samsung MLT-D203L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3458.00		0.00
281	44103103-SA-B20	TONER CART, Samsung MLT-D203U, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6442.80		0.00
282	44103103-SA-B12	TONER CART, SAMSUNG MLT-D205E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7321.14		0.00
283	44103103-SA-B05	TONER CART, SAMSUNG MLT-D205L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3962.24		0.00
284	44103103-SA-B10	TONER CART, SAMSUNG SOX-D6555A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4066.40		0.00
285	44103103-BR-B15	TONER CART, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6370.00		0.00
286	44103103-CA-B00	TONER CART, CANON CRG 324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	13399.36		0.00
<b>AUDIO AND VISUAL EQUIPMENT AND SUPPLIES</b>																											
287	45121517-DO-C02	DOCUMENT CAMERA, 8 MP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	23623.60		0.00
288	45111609-MM-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	17472.00		0.00
<b>FLAG OR ACCESSORIES</b>																											
289	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	284.84		0.00
<b>PRINTED PUBLICATIONS</b>																											
290	55101524-RA-H01	HANDBOOK (RA 9184), 8th edition	book	0	0	2	2	74.42	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	37.21		74.42
<b>FIRE FIGHTING EQUIPMENT</b>																											



291	46191601-FE-H01	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1144.00	0.00	
292	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5613.25	0.00	
<b>CONSUMER ELECTRONICS</b>																											
293	52161535-DV-R01	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5415.64	0.00	
<b>FURNITURE AND FURNISHINGS</b>																											
294	56101504-CM-B01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	303.68	0.00	
295	56101504-CM-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	301.60	0.00	
296	56101519-TM-S01	MONOBLOC TABLE, white	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1235.52	0.00	
297	56101519-TM-S02	MONOBLOC TABLE, beige	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1288.88	0.00	
<b>ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES</b>																											
298	60121413-CB-P01	CLEARBOOK, 20 Transparent pockets, A4	piece	0	0	10	10	370.40	0	0	10	10	370.40	0	0	0	0	0.00	0	0	0	0	0.00	20.00	37.04	740.80	
299	60121413-CB-P02	CLEARBOOK, 20 Transparent pockets, Legal	piece	0	10	10	20	768.20	0	0	10	10	384.10	0	10	0	10	384.10	10	0	0	10	384.10	50.00	38.41	1326.50	
300	60121534-ER-P01	ERASER, plastic/rubber	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4.37	0.00	
301	60121524-SP-G01	SIGN PEN, black	piece	0	0	120	120	2,431.20	0	0	60	60	1,215.60	0	60	0	60	1,215.60	0	0	0	0	0.00	240.00	20.26	4662.40	
302	60121524-SP-G02	SIGN PEN, blue	piece	0	0	60	60	1,215.60	0	0	60	60	1,215.60	0	0	0	0	0.00	0	0	0	0	0.00	120.00	20.26	2431.20	
303	60121524-SP-G03	SIGN PEN, red	piece	0	0	60	60	1,215.60	0	0	60	60	1,215.60	0	0	0	0	0.00	0	0	0	0	0.00	120.00	20.26	2431.20	
304	60121124-WR-P01	WRAPPING PAPER, kraft	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	154.84	0.00	
<b>SOFTWARE</b>																											
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
10	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
11	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
12	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
13	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
14	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
15	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
16	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
<b>PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please Indicate price of Items)</b>																											
1	40101701-AC-W01	Air Conditioning Unit, Window Inverter Type				0	0.00				0	0.00					0	0.00				0	0.00	0.00	0.00	0.00	
2	40101701-AC-S01	Air Conditioning Unit, Split Type				0	0.00				0	0.00					0	0.00				0	0.00	0.00	0.00	0.00	
3	44111905-WB-N01	White Board				0	0.00				0	0.00					0	0.00				0	0.00	0.00	0.00	0.00	
4	44111911-WB-D01	White Board, Digital				0	0.00				0	0.00					0	0.00				0	0.00	0.00	0.00	0.00	
5	52161505-TV-S01	SMART Television				0	0.00				0	0.00					0	0.00				0	0.00	0.00	0.00	0.00	
6	52161520-MC-M01	Microphone				0	0.00				0	0.00					0	0.00				0	0.00	0.00	0.00	0.00	

7	52161512-SP-K01	Speakers						0	0.00					0	0.00					0	0.00	0.00	0.00	0.00						
8	32101514-AM-P01	Amplifier						0	0.00					0	0.00					0	0.00	0.00	0.00	0.00						
9	52161517-EQ-E01	Equalizer						0	0.00					0	0.00					0	0.00	0.00	0.00	0.00						
10	46171615-HD-C01	HD Camera						0	0.00					0	0.00					0	0.00	0.00	0.00	0.00						
11	45121504-DS-C01	DSLR Camera						0	0.00					0	0.00					0	0.00	0.00	0.00	0.00						
12	45121516-VH-C01	HD Video Camera						0	0.00					0	0.00					0	0.00	0.00	0.00	0.00						
13	45121506-VC-C01	Video Conference Equipment						0	0.00					0	0.00					0	0.00	0.00	0.00	0.00						
14	39112102-LB-B01	LED bulb						0	0.00					0	0.00					0	0.00	0.00	0.00	0.00						
15	43212104-PI-M01	PRINTER, Inkjet, Monochrome						0	0.00					0	0.00					0	0.00	0.00	0.00	0.00						
16	43212104-PI-C01	PRINTER, Inkjet, Color						0	0.00					0	0.00					0	0.00	0.00	0.00	0.00						
17	43212105-PP-001	Portable Printer						0	0.00					0	0.00					0	0.00	0.00	0.00	0.00						
18	43211509-AT-001	Android Tablet						0	0.00					0	0.00					0	0.00	0.00	0.00	0.00						
19	43222610-HS-001	Hub/Switches						0	0.00					0	0.00					0	0.00	0.00	0.00	0.00						
20	43222609-NR-001	Network Routers						0	0.00					0	0.00					0	0.00	0.00	0.00	0.00						
21	43222640-WA-P01	Wireless Access Point						0	0.00					0	0.00					0	0.00	0.00	0.00	0.00						
22	43211711-SF-001	Scanner, Flatbed						0	0.00					0	0.00					0	0.00	0.00	0.00	0.00						
23	45111601-WP-P01	Wireless Pointing Device / Laser Pointer						0	0.00					0	0.00					0	0.00	0.00	0.00	0.00						
24	81112306-MF-P01	Multi Function PRINTER						0	0.00					0	0.00					0	0.00	0.00	0.00	0.00						
25	39121011-UP-S01	UNINTERRUPTIBLE POWER SUPPLY (UPS)						0	0.00					0	0.00					0	0.00	0.00	0.00	0.00						
26	43191501-MP-001	Mobile Phone						0	0.00					0	0.00					0	0.00	0.00	0.00	0.00						
27	43211711-SC-D01	Scanner, Colored, Double sided, feeder type						0	0.00					0	0.00					0	0.00	0.00	0.00	0.00						
28	53121601-GB-001	GO BAG, for disaster relief, rescue operations						0	0.00					0	0.00					0	0.00	0.00	0.00	0.00						
29	60104701-SP-001	Solar Panel						0	0.00					0	0.00					0	0.00	0.00	0.00	0.00						
30	46161604-LV-L01	Life Vest / Life Jacket						0	0.00					0	0.00					0	0.00	0.00	0.00	0.00						
31	26111607-CC-S01	Charge Controller and DC Inverter for Solar Panel						0	0.00					0	0.00					0	0.00	0.00	0.00	0.00						
32	46181502-BF-V01	Bullet proof vest						0	0.00					0	0.00					0	0.00	0.00	0.00	0.00						
33	25172502-WW-001	Wheels, _____ (type of vehicle)						0	0.00					0	0.00					0	0.00	0.00	0.00	0.00						
34	40161513-FF-001	Fuel Filters						0	0.00					0	0.00					0	0.00	0.00	0.00	0.00						
35	48101710-DW-F01	Drinking Water/ Fountain						0	0.00					0	0.00					0	0.00	0.00	0.00	0.00						
36	26111729-AB-001	Auto Battery						0	0.00					0	0.00					0	0.00	0.00	0.00	0.00						
		5 piece Datar rubber stamp, Self-Inking Date Stamp Daters Business Office Stationary with Pad Stamp H-4mm	piece	0	0	10	10	2,500.00	0	0	10	10	2,500.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	20.00	250.00	5000.00
		adhesive book cover, 450mmx1m	roll	0	10	10	20	1,400.00	0	0	10	10	700.00	0	10	0	10	700.00	10	0	0	10	700.00	50.00	70.00				3500.00	
		arch file, 8.5x13 Long, Maroon	piece	0	20	20	40	5,780.00	0	0	20	20	2,880.00	0	20	0	20	2,880.00	20	0	0	20	2,880.00	100.00	144.00				14400.00	
		Arch File, 8.5x13, Color Green	piece	0	0	20	20	2,880.00	0	0	10	10	1,440.00	0	10	0	10	1,440.00	10	0	0	10	1,440.00	50.00	144.00				7200.00	
		Arch File Binder, Lever type Red, 35 cm x 28 cm x 4 cm	piece	0	0	20	20	4,000.00	0	0	10	10	2,000.00	0	0	0	0	0.00	0	0	0	0	0.00	30.00	200.00				6000.00	
		Arch File Binder, Long, Color: Red., Horizontal	piece	0	0	20	20	3,000.00	0	0	20	20	3,000.00	0	10	0	10	1,500.00	0	0	0	0	0.00	50.00	150.00				7500.00	
		Ballpen, Black, 12 pieces per box	box	0	20	20	40	3,960.00	0	0	20	20	1,320.00	0	20	0	20	1,320.00	10	0	0	10	1,320.00	90.00	132.00				11880.00	
		Ballpen, Red, 12 pieces per box	box	0	0	10	10	1,320.00	0	0	10	10	1,320.00	0	0	0	0	0.00	0	0	0	0	0.00	20.00	132.00				2640.00	

	Ballpen, Blue, 12 pieces per box	box	0	0	15	15	1,980.00	0	0	10	10	1,320.00	0	0	0	0	0.00	0	0	0	0.00	25.00	132.00	3300.00	
	Bond Paper, 80gsm Short (8.5 x 11)	ream	0	0	30	30	8,600.00	0	0	20	20	4,400.00	0	0	0	0	0.00	0	0	0	0.00	50.00	220.00	11000.00	
	Book Binding Clear Cover for spiral bound documents, Book Binding Clear Cover for spiral bound documents... Packed by 100pcs.	pack	0	0	2	2	1,600.00	0	0	2	2	1,600.00	0	1	0	1	600.00	1	0	0	1	600.00	6.00	600.00	4800.00
	Carbon Paper, 8.5 x 13 (216mm x 330mm)	box	0	0	0	0	0.00	0	0	5	5	1,500.00	0	5	0	5	1,500.00	0	0	0	0	0.00	10.00	300.00	3000.00
	Certificate Frame, with Glass (8.5 x 11)	piece	0	0	10	10	1,200.00	0	0	10	10	1,200.00	0	0	0	0	0.00	0	0	0	0	0.00	20.00	120.00	2400.00
	Certificate Jacket, 8.5" x 11"	piece	0	0	20	20	3,800.00	0	0	10	10	1,800.00	0	10	0	10	1,800.00	10	0	0	10	1,800.00	50.00	180.00	9000.00
	Certificate Paper, short, light cream in color	pack	0	0	15	15	630.00	0	0	15	15	630.00	0	0	0	0	0.00	0	0	0	0	0.00	30.00	42.00	1260.00
	Certificate Paper, 8.5x13 inches	pack	0	0	15	15	750.00	0	0	15	15	750.00	0	0	0	0	0.00	0	0	0	0	0.00	30.00	50.00	1500.00
	Certificate Paper, 8.5x10 inches	pack	0	0	15	15	750.00	0	0	15	15	750.00	0	0	0	0	0.00	0	0	0	0	0.00	30.00	50.00	1500.00
	Clear Sheet Protector, Clear Sheet Protector for Binders and Arch File 100 Sheets per pack Size 8.5 x 13	pack	0	0	10	10	3,800.00	0	0	10	10	3,800.00	0	5	0	5	1,900.00	0	0	0	0	0.00	25.00	380.00	9500.00
	Desk Organizer, Stainless Steel Metal Mesh Pen and Supplies Holder Desk Organizer	piece	0	0	10	10	1,500.00	0	0	10	10	1,500.00	0	0	0	0	0.00	0	0	0	0	0.00	20.00	150.00	3000.00
	Double Adhesive Tape, 1"	roll	0	0	20	20	550.00	0	0	20	20	550.00	0	10	0	10	275.00	0	0	0	0	0.00	50.00	27.50	1375.00
	Double Sided Tape, 1/2"	roll	0	0	20	20	600.00	0	0	10	10	300.00	0	10	0	10	300.00	10	0	0	10	300.00	50.00	30.00	1500.00
	Double Sided Tape Foam 1"x5m	piece	0	0	10	10	1,020.00	0	0	10	10	1,020.00	0	10	0	10	1,020.00	0	0	0	0	0.00	30.00	102.00	3090.00
	Drum Kit for Multi-function Copier, For Gestetner MP2014	kit	0	1	0	1	13,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	13000.00	13000.00
	Drum Kit for Multi-function Copier, for Muratec	kit	0	1	0	1	14,400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	14400.00	14400.00
	Duct Tape, Width size: 2inches Color: Gray	roll	0	0	3	3	1,050.00	0	0	2	2	700.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	350.00	1750.00
	Envelope, Brown, Legal, 100 pieces per box	box	0	0	3	3	1,788.00	0	0	3	3	1,788.00	0	2	0	2	1,192.00	0	0	0	0	0.00	8.00	596.00	4788.00
	Epson Ink, C13T03Y100 Black	piece	0	20	0	20	16,800.00	20	0	0	20	16,800.00	0	0	0	0	0.00	0	0	0	0	0.00	40.00	840.00	33600.00
	Epson Ink, C13T03Y200 Cyan	piece	0	20	0	20	14,400.00	20	0	0	20	14,400.00	0	0	0	0	0.00	0	0	0	0	0.00	40.00	720.00	28800.00
	Epson Ink, C13T03Y300 Magenta	piece	0	20	0	20	14,400.00	20	0	0	20	14,400.00	0	0	0	0	0.00	0	0	0	0	0.00	40.00	720.00	28800.00
	Epson Ink, C13T03Y400 Yellow	piece	0	20	0	20	14,400.00	20	0	0	20	14,400.00	0	0	0	0	0.00	0	0	0	0	0.00	40.00	720.00	28800.00
	Epson Ink, Epson Ink Bottle L310, Black, Cyan, Magenta, Yellow	set	0	10	0	10	16,000.00	10	0	0	10	16,000.00	0	0	0	0	0.00	0	0	0	0	0.00	20.00	1800.00	32000.00
	Epson Ink Bottle, L110 / L120 / L210 / L220 / L350 / L360 - Black, Cyan, Magenta, Yellow	set	0	20	0	20	25,920.00	20	0	0	20	25,920.00	0	0	0	0	0.00	0	0	0	0	0.00	40.00	1296.00	51840.00
	File folder, Document file folder long 2"thick	piece	0	0	20	20	2,750.00	0	0	20	20	2,750.00	0	20	0	20	2,750.00	20	0	0	20	2,750.00	80.00	137.50	11000.00
	Folder, Short	piece	0	0	0	0	0.00	0	0	30	30	210.00	0	20	0	20	140.00	0	0	0	0	0.00	50.00	7.00	350.00
	Folder, Expandable Long,Color: White with green, 100 pcs per pack	pack	0	0	2	2	3,400.00	0	0	2	2	3,400.00	0	2	0	2	3,400.00	2	0	0	2	3,400.00	8.00	1700.00	13600.00
	Folder, Ordinary, Long, Tagboard, 100 pcs per pack	pack	0	0	2	2	1,374.00	0	0	2	2	1,374.00	0	2	0	2	1,374.00	2	0	0	2	1,374.00	8.00	687.00	5496.00
	Folder, Tag Board, for A4 size documents	pack	0	0	5	5	1,395.00	0	0	5	5	1,395.00	0	5	0	5	1,395.00	5	0	0	5	1,395.00	20.00	279.00	5580.00
	Gestetner MP2014ad Toner	cartridge	0	1	0	1	4,000.00	1	0	0	1	4,000.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	4000.00	8000.00
	Glue, all, purpose, gross weight : 130 grams min	bottle	0	0	20	20	960.00	0	0	20	20	960.00	0	10	0	10	480.00	0	0	0	0	0.00	50.00	48.00	2400.00
	Glue Gun, Heavy Duty	unit	0	0	3	3	1,500.00	0	0	2	2	1,000.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	500.00	2500.00
	Glue Stick	piece	0	0	20	20	120.00	0	0	20	20	120.00	0	10	0	10	60.00	0	0	0	0	0.00	50.00	6.00	300.00
	HP Deskjet Ink Advantage, 2845 #678 Black	cartridge	0	10	0	10	5,040.00	5	0	0	5	2,520.00	5	0	0	5	2,520.00	0	0	0	0	0.00	20.00	504.00	10080.00

	HP Deskjet Ink Advantage. 2645 #678 Colored	cartridge	0	10	0	10	8,040.00	8	0	0	5	2,520.00	5	0	0	5	2,520.00	0	0	0	0	0.00	20.00	504.00	10080.00
	Index Card, 5" x 8", 500's/peck	peck	0	0	4	4	1,344.00	0	0	2	2	672.00	0	4	0	4	1,344.00	0	0	0	0	0.00	10.00	336.00	3360.00
	Ink for Canon, black ( GI-790)	bottle	0	75	0	75	27,900.00	50	0	0	50	18,000.00	25	0	0	25	9,300.00	0	0	0	0	0.00	150.00	372.00	55800.00
	Ink for Canon, cyan ( GI-790)	bottle	0	50	0	50	18,000.00	50	0	0	50	18,000.00	0	0	0	0	0.00	0	0	0	0	0.00	100.00	360.00	36000.00
	Ink for Canon, magenta ( GI-790)	bottle	0	50	0	50	18,000.00	50	0	0	50	18,000.00	0	0	0	0	0.00	0	0	0	0	0.00	100.00	360.00	36000.00
	Ink for Canon, yellow ( GI-790)	bottle	0	50	0	50	18,000.00	50	0	0	50	18,000.00	0	0	0	0	0.00	0	0	0	0	0.00	100.00	360.00	36000.00
	Laminating Film, Long, 250 microns, 100 sheets	peck	0	0	0	0	0.00	0	0	2	2	2,650.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	1325.00	2650.00
	Magazine Holder, Grey Color, 259mm x 90mm x 295mm	piece	0	0	20	20	4,000.00	0	0	10	10	2,000.00	0	10	0	10	2,000.00	0	0	0	0	0.00	40.00	200.00	8000.00
	Marker, Whiteboard, Felt tip, Red, ReFillable, bullet type	piece	0	0	60	60	3,600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	60.00	60.00	3600.00
	Multi tray, 3 layers	piece	0	0	10	10	5,550.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	555.00	5550.00
	Murtec Copier Toner TS-1820, for Muratec Copiers: MFX-1820/2010/2335/2835/2835SR/2035	cartridge	0	2	0	2	13,632.00	2	0	0	2	13,632.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	6816.00	27264.00
	Paper Cutter, wooden base, (30 x 40 x 50)	piece	0	0	3	3	7,920.00	0	0	2	2	5,280.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	2840.00	13200.00
	Parchment Paper, A4, 10 pieces per peck	peck	0	0	20	20	700.00	0	20	0	20	700.00	0	20	0	20	700.00	20	0	0	20	700.00	80.00	35.00	2800.00
	Photopaper, glossy	peck	0	0	20	20	2,880.00	0	0	20	20	2,880.00	0	0	0	0	0.00	0	0	0	0	0.00	40.00	144.00	5760.00
	Photopaper, Matte, 220 gsm	peck	0	0	10	10	1,800.00	0	0	10	10	1,800.00	0	0	0	0	0.00	0	0	0	0	0.00	20.00	180.00	3600.00
	Printer Ribbon, S015330/27	unit	0	4	0	4	1,600.00	4	0	0	4	1,600.00	0	0	0	0	0.00	0	0	0	0	0.00	8.00	400.00	3200.00
	PVC Cover, Long, 200 mic	box	0	0	10	10	6,000.00	0	0	5	5	3,000.00	0	5	0	5	3,000.00	0	0	0	0	0.00	20.00	600.00	12000.00
	PVC Cover, A4, 200 mic	box	0	0	5	5	2,500.00	0	0	5	5	2,500.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	500.00	5000.00
	Report Cover Folder, - with built-in plastic fastener, - transparent plastic cov	piece	0	0	20	20	340.00	0	20	20	40	680.00	0	20	0	20	340.00	20	0	0	20	340.00	100.00	17.00	1700.00
	Ring Bind Cover, transparent (100pcs), Long	ream	0	0	5	5	3,000.00	0	0	3	3	1,800.00	0	2	0	2	1,200.00	0	0	0	0	0.00	10.00	600.00	6000.00
	Ring Bind Element, Size: 5/8", Black	piece	0	0	0	0	0.00	0	0	10	10	91.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	9.10	91.00
	Ring Bind Element, Size: 2, Black	piece	0	0	0	0	0.00	0	0	10	10	64.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	64.00	640.00
	Ring Bind Element, Size: 1/2", Black	piece	0	0	10	10	210.00	0	0	10	10	210.00	0	0	0	0	0.00	0	0	0	0	0.00	20.00	21.00	420.00
	Ring Bind Element, Size: 3/4, Black	piece	0	0	10	10	240.00	0	0	10	10	240.00	0	0	0	0	0.00	0	0	0	0	0.00	20.00	24.00	480.00
	Ring Bind Element, size: 1/4", black	piece	0	0	10	10	100.00	0	0	10	10	100.00	0	0	0	0	0.00	0	0	0	0	0.00	20.00	10.00	200.00
	Ring Bind Element, Size: 1", White	piece	0	0	10	10	480.00	0	0	10	10	480.00	0	0	0	0	0.00	0	0	0	0	0.00	20.00	48.00	960.00
	Ring Bind Element, Size: 3/4", White	piece	0	0	0	0	0.00	0	0	10	10	360.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	36.00	360.00
	Ring Bind Element, Size: 1/2", White	piece	0	0	10	10	360.00	0	0	10	10	360.00	0	0	0	0	0.00	0	0	0	0	0.00	20.00	36.00	720.00
	Ring Binder Folder, Red	piece	0	0	20	20	3,960.00	0	0	10	10	1,980.00	0	0	0	0	0.00	0	0	0	0	0.00	30.00	198.00	5940.00
	sootch tape, Type: Clear Width size: 1" Circumference size:	piece	0	0	40	40	1,440.00	0	0	20	20	720.00	0	20	0	20	720.00	20	0	0	20	720.00	100.00	36.00	3600.00
	Sharpener, with two holes for different sizes of pencil	piece	0	0	20	20	600.00	0	0	20	20	600.00	0	10	0	10	300.00	0	0	0	0	0.00	50.00	30.00	1500.00
	Specialty Paper, Size:Long Color:WhiteThickness:90gm	peck	0	0	0	0	0.00	0	0	20	20	800.00	0	0	0	0	0.00	0	0	0	0	0.00	20.00	40.00	800.00
	Specialty Paper, Size:A4 Color:CreamThickness:90gsm	peck	0	0	0	0	0.00	0	0	20	20	600.00	0	10	0	10	300.00	0	0	0	0	0.00	30.00	30.00	900.00
	Specialty Paper, Size: A4 Color: WhiteThickness: 90gsm	peck	0	0	0	0	0.00	0	0	20	20	1,200.00	0	10	0	10	600.00	0	0	0	0	0.00	30.00	60.00	1800.00
	Stamp Pad Ink, Red	bottle	0	0	10	10	600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	60.00	600.00
	Stamp Pad Ink, Black	bottle	0	0	10	10	600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	60.00	600.00
	Stamp Pad Ink, Violet, 118 ml	bottle	0	0	10	10	350.00	0	0	5	5	175.00	0	10	0	10	350.00	5	0	0	5	175.00	30.00	35.00	1050.00

	Stapler, heavy duty with built-in staple remover	piece	0	0	15	15	5,280.00	0	0	15	15	5,250.00	0	0	0	0	0.00	0	0	0	0	0.00	30.00	350.00	10500.00	
	Staple Remover, Plier type	piece	0	0	10	10	249.00	0	0	10	10	249.00	0	0	0	0	0.00	0	0	0	0	0.00	20.00	24.90	498.00	
	sticker paper, matte, A4	pack	0	0	40	40	1,800.00	0	0	20	20	900.00	0	20	0	20	900.00	20	0	0	20	900.00	100.00	45.00	4500.00	
	Sticker Paper, Glossy	pack	0	0	30	30	1,280.00	0	0	30	30	1,280.00	0	20	0	20	840.00	20	0	0	20	840.00	100.00	42.00	4200.00	
	Sticky Notes, arrow flags 1/2 inch wide assorted colors 18 flags per pad 5 pads per pack	pack	0	0	40	40	1,200.00	0	0	30	30	900.00	0	30	0	30	900.00	0	0	0	0	0.00	100.00	30.00	3000.00	
	Sticky Notes, 3x3 inches 100 sheets sticky notes	pad	0	0	100	100	9,800.00	0	0	50	50	2,900.00	0	50	0	50	2,900.00	0	0	0	0	0.00	200.00	58.00	11600.00	
	Toner for Multifunction copier, For Gesteher MP2014	cartridge	0	3	0	3	11,100.00	3	0	0	3	11,100.00	2	0	0	2	7,400.00	0	0	0	0	0.00	8.00	3700.00	29600.00	
	Velum Board, - 220gsm, specialty board, board paper, acid-free, size: long (8.5"x13"), 10 sheets/pack	pack	0	0	10	10	780.00	0	10	0	10	780.00	0	10	0	10	780.00	10	0	0	10	780.00	40.00	78.00	3120.00	
	whiteboard marker, Felt tip, Black, Refillable	piece	0	0	38	38	2,160.00	0	0	38	38	2,160.00	0	0	0	0	0.00	0	0	0	0	0.00	72.00	80.00	4320.00	
	Whiteboard Marker Refill Ink, Black	piece	0	0	0	0	0.00	0	0	10	10	1,500.00	0	10	0	10	1,500.00	0	0	0	0	0.00	20.00	150.00	3000.00	
	Glue Stick by 50's	pack	0	0	10	10	1,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	100.00	1000.00	
	Cork Board, 3ft X 2ft (with frame)	unit	0	0	10	10	10,000.00	0	0	5	5	5,000.00	0	5	0	5	5,000.00	0	0	0	0	0.00	20.00	1000.00	20000.00	
			0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
			0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1.00	0.00	
<b>Other Supplies</b>																										
	Bolo (law), metal, wood handle	piece	0	0	1	1	600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	800.00	600.00	
	Wiper, Glass Wiper Cleaner 2in1 with squeegee	piece	0	0	5	5	2,000.00	0	0	0	0	0.00	0	5	0	5	2,000.00	0	0	0	0	0.00	10.00	400.00	4000.00	
<b>Other Supplies-Electrical Materials</b>																										
	3-Gang Outlet, Classic & Wide series 3 Gang Outlet	piece	0	0	5	5	840.00	0	0	0	0	0.00	0	5	0	5	840.00	0	0	0	0	0.00	10.00	168.00	1680.00	
	Electrical Tape, Big, Black	roll	0	0	5	5	225.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	45.00	225.00	
<b>Other Supplies-Hardware/Construction Supplies and Painting Materials</b>																										
	No More Nails, 100g	pack	0	0	30	30	3,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30.00	100.00	3000.00	
	Rugby	bottle	0	0	5	5	750.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	150.00	750.00	
	Rust Converter	gallon	0	0	2	2	1,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	750.00	1500.00	
	Silicone Sealant - Colorless	tube	0	0	10	10	1,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.00	150.00	1500.00	
	Varnish, Oil Wood Stain, Color: Darker than Mahogany	gallon	0	0	3	3	1,548.00	0	0	0	0	0.00	0	2	0	2	1,032.00	0	0	0	0	0.00	5.00	518.00	2580.00	
	Vulcaseal	gallon	0	0	1	1	1,700.00	0	0	0	0	0.00	0	1	0	1	1,700.00	0	0	0	0	0.00	2.00	1700.00	3400.00	
<b>Other Supplies-Janitorial</b>																										
	Bathroom Soap	piece	0	0	30	30	720.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30.00	24.00	720.00	
	Bleaching Solution	gallon	0	0	8	8	1,200.00	0	0	0	0	0.00	0	0	12	12	1,800.00	0	0	0	0	0.00	20.00	150.00	3000.00	
	Detergent Powder, all-purpose, 1kg	pack	0	0	35	35	1,892.80	0	0	35	35	1,892.80	0	0	45	45	2,433.60	0	0	0	0	0.00	115.00	54.08	6219.20	
	Fabric Conditioner	bottle	0	0	10	10	2,100.00	0	10	0	10	2,100.00	0	0	14	14	2,940.00	0	0	0	0	0.00	34.00	210.00	7140.00	
	Glass Cleaner, 500ML	bottle	0	0	5	5	780.00	0	0	0	0	0.00	0	5	0	5	780.00	0	0	0	0	0.00	10.00	158.00	1560.00	
	Mop Squeezer, Double bucket	piece	0	0	1	1	3,600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	3600.00	3600.00	
	Pail, 64 Liters	piece	0	0	5	5	660.00	0	0	0	0	0.00	0	5	0	5	660.00	0	0	0	0	0.00	10.00	132.00	1320.00	
	Paint Roller, 4"	piece	0	0	4	4	320.00	0	0	0	0	0.00	0	4	0	4	320.00	0	0	0	0	0.00	8.00	80.00	640.00	
	Plastic Trash Bag, 2XL Green x 100	bundle	0	0	11	11	6,050.00	0	0	0	0	0.00	0	10	0	10	5,500.00	0	0	0	0	0.00	21.00	550.00	11550.00	

	Rubber Gloves	pair	0	0	10	10	700.00	0	0	0	0	0.00	0	10	0	10	700.00	0	0	0	0	0.00	70.00	75.00	1400.00
	Scrub Sponge	piece	0	0	12	12	240.00	0	0	0	0	0.00	0	11	0	11	220.00	0	0	0	0	0.00	23.00	20.00	460.00
	Toilet Bowl Pump	piece	0	0	2	2	366.00	0	0	0	0	0.00	0	2	0	2	366.00	0	0	0	0	0.00	4.00	183.00	732.00
	Tornado Mop, Pole Material: Steel, Stainless Steel, Refill Diameter: 36CM, Refill Weight: 130g mop	set	0	0	1	1	840.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	840.00	840.00
	Tornado Mop Refill, Refill Diameter: 36CM, Refill Weight: 130g mop	unit	0	0	5	5	1,000.00	0	0	0	0	0.00	0	5	0	5	1,000.00	0	0	0	0	0.00	10.00	200.00	2000.00
	Water Dipper	piece	0	0	10	10	165.00	0	0	0	0	0.00	0	10	0	10	165.00	0	0	0	0	0.00	20.00	16.50	330.00

**ICT Equipment**

	Computer Headset With Microphone HS-23 ComfortFit Stereo Headset Style: On-the-Head Product name: Stereo Headset Frequency Response: 20 Hz-20 KHz, Nominal Impedance: 32 ohms Microphone Sensitivity: -58 db Sensitivity: 105 dB ± 3dB (at1000 Hz), Speaker Diameter: F4Q mm Earphone / Microphone Plug: 3.5 mm Stereo, Controller: Volume knob on the headset	piece	0	0	45	45	33,750.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	45.00	750.00	33750.00
	External Hard DriveConnection Interface: USB 3.0 Capacity: 1TB Storage media: 2.5" HDD	piece	0	0	12	12	38,400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12.00	3200.00	38400.00
	Web Camera PK-910H 1080p Full-HD, WebCamResolution: Full HD 1080P,1920*1080 Pixels Lens Type: Full HD Glass Lens, Viewing Angle: 70 Degrees, Focus Type: Fixed Focus Focus Range: 60cm and Beyond, Built-in Mic.: Single Digital Mic., Output Format: MJPEG Frame Rate: 30fps, USB: USB 2.0 System Requirements, Compatible with: Windows 7 & / 8, 1 / 10 or Later Works in USB Video Device Class (UVC) Mode, Mac OS 10.5 or Later Linux: OS 2.6 or Later Chrome OS 6.0 or Later Android V6.0 or Later Compatible with social and video calling software of the above system	unit	0	0	45	45	67,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	45.00	1500.00	67500.00
			0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00


**Accountable Forms**

	Check Booklet	booklet	0	8	0	8	4,800.00	0	8	0	8	4,800.00	0	6	0	6	3,600.00	0	0	0	0	0.00	22.00	600.00	13200.00
			0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
			0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00

<b>A. TOTAL</b>																									<b>1,354,109.35</b>
<b>B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)</b>																									<b>135,410.93</b>
<b>C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)</b>																									<b>-</b>
<b>D. GRAND TOTAL (A + B+ C)</b>																									<b>1,489,520.28</b>
<b>E. APPROVED BUDGET BY THE AGENCY HEAD</b> In Figures and Words:																									

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

  
DR. ANN LEE D. CABRERA  
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available: Approved by:

   
MRS. LUCILA V. HERNANDEZ / MS. ROSELLE B. TIBAYAN  
Head-Accountanting / Head - Budget

  
ATTY. ALVIN R. DE SILVA  
Chancellor

Date Prepared: \_\_\_\_\_